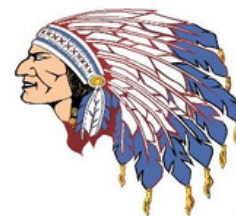


Pawnee Community Unit School District #11

Wednesday, November 19th, 2025

6:00 p.m. – Closed Session, Unit Office

7:00 p.m. – Regular Meeting, Library



1. Call to Order and Roll Call

2. Request Closed Session

2.1 Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body [5 ILCS 120/2 (c) (1)]

2.2 Contract Negotiations [5 ILCS 120/2 (c) (2)]

2.3 Purchase or Lease of Real Property [5 ILCS 120/2 (c) (1)]

2.4 Security [5 ILCS 120/2 (c) (7)]

2.5 Litigation [5 ILCS 120/2 (c) (11)]

2.6 Closed Session Minutes [5 ILCS 120/2 (c) (21)]

2.7 Adjournment from Closed Session to Regular Session

3. Pledge of Allegiance

4. Communications

4.1 Student Council Updates

4.2 Recognition of the 2025 Pawnee Indian Football Team

4.3 Recognition of the 2025 Illinois State Scholars

4.4 Carson Contreras-LLCC College Now

4.5 Public Comment

5. Consent Items

5.1 Adoption of Consent Agenda Items (Action)

5.2 Minutes of Regular Board Meeting, October 15th, 2025

5.3 School District Accounts Payable (Bill List)

5.4 School Activity Account Reports

6. Personnel Consent Agenda Items

6.1 Adoption of Personnel Consent Agenda Items (Action)

6.2 Resignation of Pawnee CUSD #11 Superintendent

6.3 Resignation of JH/HS Art Teacher

6.4 Resignation of District Office Administrative Assistant

6.5 Hiring of JH/HS Art Teacher

6.6 Hiring of Assistant Boys Basketball Coach

6.7 Hiring of District Office Administrative Assistant

6.8 Hiring of Assistant Musical Director

7. Treasurer's Report

7.1 Update on district finances

8. New Business

- 8.1 Presentation of 2025 Tentative Tax Levy
- 8.2 Presentation on Illinois School Report Card
- 8.3 Discussion on High School Gym Renovation and Softball Dugouts
- 8.4 Approval of Request for Qualifications for Architect (10-year Health Life Safety Survey) 10-year facility plan
- 8.5 Discussion of Post Season Gate Entry Fees and Usage of Funds
- 8.6 Discussion on staff payroll and transfer to TeacherEase financial
- 8.7 Discussion on extracurricular activities pay calendar

9. Administrative Reports (Enclosed in Packet)

- 9.1 Superintendent's Report
- 9.2 JH/HS Principal's Report
- 9.3 Grade School Principal's Report
- 9.4 Director of Student Services Report
- 9.5 Athletic Director's Report
- 9.6 Technology Director's Report

10. Adjournment

Pawnee Community Unit School District #11

Wednesday, October 15th, 2025

6:00 p.m. – Closed Session, Unit Office

7:00 p.m. – Regular Meeting, Library



Action 1. Call to Order and Roll Call

Request Closed Session to discuss the employment, compensation, resignation of specific employees of the District, collective bargaining matters between the District and its employees or their representative, student discipline and to discuss pending or probable litigation as provided by 5ILCS120/2 (C)

Open Regular Session

3. Pledge of Allegiance

Info: 4. Communications

4.1 Student Council Updates

Logan Skinner reported on Winter Carnival being a Jungle Fever Theme.

4.2 FFA Farm Progress Show Presentation

Logan Skinner talked about attending an event at LLCC and the Mum Sales.

4.3 Public Comment-Opportunity for Visitors to Address the School Board

Action 5. Consent Items

5.1 Adoption of Consent Agenda Items (Action)

5.2 Minutes of Regular Board Meeting, September 24th, 2025

Ward corrected minutes stating he was absent. Ward made a motion to amend the minutes.

Simpson seconded. All ayes.

5.3 School District Accounts Payable (Bill List)

Board asked questions regarding the final payment to Henson Robinson for chiller replacement.

Megginson had a question regarding our copier contracts with Watts and Delage. She also noted that the bill list be printed in landscape in order to see all information pertaining to bills.

5.4 School Activity Account Reports

Morell questioned where the Interest funds were applied. Superintendent Edmonds stated that the money is used on teambuilding for coaches, club sponsors, and players/participants. She also stated that the money is used to upstart to clubs like Jared's Keepers.

Motion : Approve the consent agenda as presented.

Motion: Ward

Second: Guess

Ayes: 7

Action 6. Personnel Consent Agenda Items

6.1 Adoption of Personnel Consent Agenda Items (Action)

6.2 Resignation of Tori Burke-JH Track Coach

6.3 Resignation of Jordan Harris-6th Grade Girls Basketball Coach

Motion: Approve Personnel Consent Agenda as Presented.

Motion: Guess

Second: Simpson

Ayes: 7

Info 7. Treasurer's Report

7.1 Update on district finances

7.2 Annual Financial Review (Audit Findings for 2024-25 School Year)

Treasurer Jill Hamilton reported on fund balances for school year 2025-26. Jill also reported that our audit was clean and had no findings.

8.NewBusiness

Action 8.1 Approval of Press Policy (2nd Reading)

No additional from previous meeting.

Motion: Approve policy changes as presented. Megginson

Second: Ward

Ayes: 7

Action 8.2 Discussion and memorialization of 2025-26 Beginning Fund Balances and Estimated Ending Balances

Motion: Memorialize the beginning balances and estimated ending balances for 2025-26,

Ward

Second: Simpson

Ayes: 7

Info 8.3 Discussion of Future Building and Grounds Projects (Softball Field) IDOT & MC3 visited campus to view softball dugout locations and structure. Moving dugout locations was not recommended. IDOT & MC3 could modify current dugouts to assist with temperature and airflow. Megginson suggested auditorium as future project.

Info 8.4 Regional Office of Education HLS Annual Visit and Notice of Violations/Unsafe Conditions

HLS Annual Visit violations included east exit blocked in gym and storage too high in a classroom. Next HLS Plan is due Fall 2026. Superintendent Edmonds reported in the plan, the Board will determine urgent, recommended, and wanted projects. Board asked Superintendent Edmonds to complete RFQ.

Info 8.5 Discussion and recommendation on Pawnee CUSD #11 Board of Education Committees

Policy Committee: Megginson, Boblitt

Board/Union: Ward, Simpson, Morell

Curriculum: Megginson, Boblitt

Safety: Ward, Simpson

Building, Grounds, Transportation: Ward, Simpson, Clarke

Extracurricular: Morell, Guess

Finance: Megginson, Guess

Parent/Teacher Advisory: Morell, Guess

Behavior Intervention: Megginson, Clarke

Info 8.6 Discussion and approval of 2025-26 Maintenance Grant Projects **Motion:**
Approve 2025-2026 Maintenance Grant Projects as Presented.

Motion: Ward

Second: Simpson

Ayes: 7

9. Administrative Reports (Enclosed in Packet)

9.1 Superintendent's Report

9.2 JH/HS Principal's Report

9.3 Grade School Principal's Report

9.4 Director of Student Services Report

9.5 Athletic Director's Report

9.6 Technology Director's Report

10. Adjournment

Motion to Adjourn at 8:25 p.m.

Motion: Morell

Second: Simpson

Ayes: 7

Vendor Name 4 LEES FARM #5643 4 LEES	Line Item Description	Amount	Account
FARM #5643 ALPHA BAKING COMPANY	Sausage and Bacon	\$ \$ \$ \$ 334.64	10-E2560-413-2-P-421000
ALPHA BAKING COMPANY ALPHA BAKING	Bacon	\$ \$ \$ \$ 467.31	10-E2560-413-2-P-421000
COMPANY AMEREN ARBITERSPORTS LLC	FOOD SUPPLIES	\$ \$ \$ \$ 66.29	10-E2560-413-2-P-421000
BLAND FAMILY FARM BLAND FAMILY	FOOD SUPPLIES	\$ \$ \$ \$ 43.35	10-E2560-413-2-P-421000
FARM BLDD Boston Academic Publishing	FOOD SUPPLIES	\$ 273.72	10-E2560-413-2-P-421000
BRAINPOP LLC BSN SPORTS LLC BSN	ELECTRICITY	257.31	20-E2540-466-2-P-025400
SPORTS LLC BSN SPORTS LLC BSN SPORTS	Activity Scheduler	684.25	10-E1500-390-3-P-015000
LLC BSN SPORTS LLC BUSINESS SOLUTIONS	Eggs and Vegetables	109.53	10-E2560-413-2-P-421000
CAROLINA BIOLOGICAL CINTAS CORP	GROUND BEEF/EGGS	349.99	10-E2560-413-2-P-421000
CINTAS CORP CINTAS CORP CINTAS CORP	CHILLER REPLACEMENT	459.50	60-E2530-319-2-P-119000
CINTAS CORP DE LAGE LANDEN PUBLIC	Color Printed Textbook	422.00	10-E1111-420-3-P-011300
FINANCE LLC DIRECT ENERGY BUSINESS	GS SUBSCRIPTION	4,275.01	10-E1111-390-1-P-011100
DIRECT ENERGY BUSINESS GARDNER L &	Girls Basketball Uniforms	3,192.00	10-E1500-410-3-P-015000
M GLASS INC HD SUPPLY FORMERLY	Baseball	3,305.25	10-E1500-410-3-P-015000
HOME DEPOT PRO HENNEMANN, CHRIS	VOLLEYBALL JERSEYS	45.68	10-E1500-410-3-P-015000
HENSON ROBINSON COMPANY HOME OIL	VOLLEYBALL JERSEYS	182.70	10-E1500-410-3-P-015000
CO IASA	Basketball Uniforms	8,996.99	10-E1500-410-3-P-015000
	23-24 INTERIM SUPERINTENDENT ASSIS	\$ 15,900.00	80-E2365-390-R-P-S
	SCIENCE - BOLSEN MOPS/TOWELS	\$ 83.60	10-E1111-410-3-P-011300
	MOPS/TOWELS MOPS/TOWELS	\$ 343.93	20-E2540-390-2-P-025400
	MOPS/TOWELS MOPS/TOWELS COPIER	\$ 119.66	20-E2540-390-2-P-025400
	CONTRACT ELECTRICITY ELECTRICITY	\$ 158.20	20-E2540-390-2-P-025400
	GLAZING PANELS FOR AIR CONDITIONE	\$ 119.66	20-E2540-390-2-P-025400
		\$ 122.16	20-E2540-390-2-P-025400
		\$ 1,268.02	10-E1111-325-2-P-113000
		\$ 10,811.01	20-E2540-466-2-P-025400
		\$ 390.48	20-E2540-466-2-P-025400
		1,132.00	60-E2530-531-2-P-119000
	TOILET PAPER	\$ 874.87	20-E2540-410-2-P-025400
	Reimbursment	\$ 639.85	10-E2210-332-1-P-022100
	RTU Condenser	\$ 520.00	60-E2530-500-2-P-119000
	GASOLINE	\$ 7,687.85	40-E2550-464-2-P-025500
	Tax Levy WORKSHOP - EDMONDS	\$ 150.00	10-E2210-332-1-P-493200

JOSTENS	Diplomas FOOD SUPPLIES FOOD	\$ 251.30	10-E1111-410-3-P-011300
KOHL WHOLESALE	SUPPLIES FOOD SUPPLIES FOOD	\$ 1,573.34	10-E2560-413-2-P-421000
KOHL WHOLESALE	SUPPLIES FOOD SUPPLIES BUS	\$ 1,410.94	10-E2560-413-2-P-421000
KOHL WHOLESALE	SUPPLIES	\$ 1,209.68	10-E2560-413-2-P-421000
KOHL WHOLESALE	TRIMMER/PAINT/OUTLETS/SPLICE	\$ 2,008.70	10-E2560-413-2-P-421000
LANTER DISTRIBUTING LLC	ANNUAL RANDOM BUS DRIVER	\$ 434.83	10-E2560-413-2-P-421000
MCKAY NAPA AUTO PARTS INC.	PHYSICAL-NICHOLS Formative	\$ 597.37	40-E2550-410-2-P-025500
MENARDS	EARLY CHILDHOOD & ATHLETIC CM	\$ 517.80	20-E2540-410-2-P-025400
MID-WEST TRUCKERS ASSOC.	Officials Reimbursement Postage	\$ 245.00	40-E2550-390-2-P-025500
MOHA	Meter Postage Food Supplies	\$ 130.00	40-E2550-390-2-P-025500
NEWSOLA INC.	SUBSCRIPTION SANITATION	\$ 2,631.50	10-E1111-390-2-P-S
OSHEA BUILDERS	SERVICES SANITATION SERVICES	\$ 545,771.00	60-E2530-500-2-P-119000
PAWNEE HS	SANITATION SERVICES SANITATION	\$ 5,665.00	10-E1500-310-3-P-015000
PITNEY BOWES	SERVICES HELMET CONDITIONING	\$ 95.01	10-E2630-340-2-P-026300
PITNEY BOWES	Local Match Enrollment Invoice 1st	\$ 2,500.00	10-E2630-340-2-P-026300
PRAIRIE FARMS	quarter MATH CURRICULUM	\$ 1,647.41	10-E2560-413-2-P-421000
REALLY GREAT READING, LLC	INSECT CONTROL ATHLETIC ROYAL	\$ 403.20	10-E1111-420-1-P-011100
REPUBLIC SERVICES	PAINT Yearly Subscription	\$ 1,074.93	20-E2540-321-2-P-025400
REPUBLIC SERVICES	Unemployment-Drury	\$ 1,019.75	20-E2540-321-2-P-025400
REPUBLIC SERVICES	Unemployment Report Frozen	\$ 1,262.34	20-E2540-321-2-P-025400
REPUBLIC SERVICES	Choral Suite NURSE Deposit Slips	\$ 798.43	20-E2540-321-2-P-025400
RIDDELL	LAWNMOWER REPAIRS	\$ 6,633.95	10-E1500-410-3-P-015000
ROCTE		\$ 355.00	10-E4100-600-3-P-41000
SANGAMON-MENARD ROE ALTERNATIVE EDUCATION		\$ 1,440.00	10-E4100-600-3-P-41000
SAVVAS LEARNING COMPANY		\$ 8,558.46	10-E1111-420-1-P-011100
SENTINEL INSECT CONTROL		\$ 186.00	20-E2540-390-2-P-025400
SHERWIN WILLIAMS		\$ 1,075.66	20-E2540-490-2-P-025400
SMEKENS		\$ 2,000.00	10-E2210-300-2-P-493200
STATE OF ILLINOIS		\$ 1,390.00	80-E2300-380-2-P-S
STATE OF ILLINOIS		\$ 170.00	80-E2300-380-2-P-S
THE MUSIC SHOPPE, INC.		\$ 51.00	10-E1111-410-1-P-011100
TIMBERLINE BILLING SERV		\$ 32.89	10-E2130-390-2-P-021300
UCB		\$ 244.79	10-E2520-410-2-P-025200
UP AND RUNNING SERVICES LLC		\$ 295.16	20-E2540-323-2-P-025400

UP AND RUNNING SERVICES LLC	LAWNMOWER REPAIRS	\$ 148.47	20-E2540-323-2-P-025400
VILLAGE OF PAWNEE VILLAGE	WATER/SEWER	\$ 448.71	20-E2540-370-2-P-025400
OF PAWNEE VILLAGE OF	WATER/SEWER	\$ 877.54	20-E2540-370-2-P-025400
PAWNEE VILLAGE OF PAWNEE	WATER/SEWER	\$ 67.95	20-E2540-370-2-P-025400
VILLAGE OF PAWNEE WATTS	WATER/SEWER SRO -	\$ 1,881.61	20-E2540-370-2-P-025400
WEIDNER REFRIGERATION	October RENTAL	\$ 6,932.00	80-E2365-390-R-P-S
	CONTRACT Ice Machine	\$ 932.19	10-E1111-325-2-P-113000
		\$ 410.00	20-E2540-323-2-P-025400
		\$669,165.72	

Banking Summary
7/1/2025 through 11/12/2025

11/12/2025

Page 1

Category	7/1/2025- 11/12/2025
INCOME	
01-STUDENT COUNCIL	4,697.82
02-YEARBOOK	7,363.28
03-JARED'S KEEPERS	494.00
04-SCHOOL PLAY	7,919.28
05-SPANISH CLUB	281.05
06-NATIONAL HONOR SOCIETY	2,519.84
07-LIBRARY	4,271.67
08-HS CHEERLEADING	2,680.32
10-CHORUS	448.75
11-JH SCHOLASTIC BOWL	1,080.90
12-JR BETA	2,047.75
13-BAND	4,545.68
14-TEMPORARY HOLDING	0.00
15-LITERACY INSTRUCTION	4,165.55
16-CLASS OF 2030	0.00
22-CLASS OF 2029	2,518.23
26-CLASS OF 2026	14,707.13
27-CLASS OF 2027	14,927.47
28-CLASS OF 2028	4,509.47
29-HS ADMINISTRATION	1,068.40
30-GS ADMINISTRATION	1,916.93
31-JH-HS INCENTIVE FUND	2,750.34
32-POPCORN MACHINE FUND	3,768.57
33-INTEREST	20,643.65
34-SENIOR TRIP FUND	2,000.20
35-ELEMENTARY ART	396.46
36-GRADUATION PICTURE DISPLAY	2,431.88
37-ATHLETIC DIRECTOR	3,049.12
38-FCA	1,000.00
42-ELEMENTARY STRUCTURED CLA...	190.28
43-6TH GRADE BASKETBALL	4,981.49
45-VOLLEYBALL TOURNAMENT	7,963.52
46-HS BOYS BASKETBALL	5,061.89
47-FOOTBALL	9,659.46
48-IESA	1,219.39
49-IHSA	4,302.14
50-HS VOLLEYBALL	11,787.13
52-SADD	302.38
53-BASS FISHING	1,794.97
54-HS TRACK	951.00
56-JH TRACK INVITATIONAL	3,273.23
57-JH CHEERLEADING	732.25
58-JH BOYS BASKETBALL	0.00
59-ELEMENTARY PE	488.13
61-JH VOLLEYBALL	3,322.16
62-HS SOFTBALL	4,043.81
63-HS BASEBALL	7,907.73
64-PRE-K FUNDRAISER	10,481.04
65-HS GIRLS BASKETBALL	2,340.13

Banking Summary
7/1/2025 through 11/12/2025

11/12/2025

Page 2

Category	7/1/2025- 11/12/2025
66-JH SOFTBALL	3,231.19
67-KINDNESS CLUB	70.00
70-STEM LAB	1,306.45
71-INTERACT	2,648.34
72-SPECIAL ED GRANT	2,036.08
77-BASEBALL-SOFTBALL CONCESSI...	0.00
78-HS PE	5,185.15
82-JH GIRLS BASKETBALL	1,567.51
83-MSM ATHLETICS	1,805.08
84-PAWNEE JFL	6,040.00
85-FFA	5,573.06
86-ELEMENTARY SNACK	521.18
87-AFTER PROM	960.00
88-PASS IT ON STUDENT ASSISTAN...	4,264.57
92-HS SCHOLASTIC BOWL	1,418.65
94-HS CREATIVE ARTS	824.03
99-CREDIT CARD	15,662.63
TOTAL INCOME	252,119.79
EXPENSES	
Uncategorized	0.00
950-UNCLEARED CHECKS	0.00
TOTAL EXPENSES	0.00
OVERALL TOTAL	252,119.79

UNCLEARED SUMMARY

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			260,306.64
Checks and Payments	78	Items	-43,716.59
Deposits and Other Credits	55	Items	31,178.91
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			247,768.96

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			247,768.96
Checks and Payments	32	Items	-3,571.61
Deposits and Other Credits	0	Items	0.00
Register Balance as of 10/31/2025:			244,197.35
Checks and Payments	29	Items	-11,546.19
Deposits and Other Credits	17	Items	19,468.63
Register Ending Balance:			252,119.79

UNCLEARED SUMMARY

Activity Account 2025-2026
11/12/2025

Page 2

Uncleared Transaction Detail up to 10/31/2025

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
7/1/2025	DM	UNCLEARED CHECK 245...	950-ACCT 49 ON 9/13/2...	950-UNCLEARED CH...		-90.00
7/1/2025	DM	UNCLEARED CHECK 249...	950-ACCT 49 ON 9/25/2...	950-UNCLEARED CH...		-90.00
7/1/2025	DM	UNCLEARED CHECK 259...	950-ACCT 42 ON 11/7/2...	950-UNCLEARED CH...		-41.00
7/1/2025	DM	UNCLEARED CHECK 287...	950-ACCT 49 ON 2/18/2...	950-UNCLEARED CH...		-90.00
7/1/2025	DM	UNCLEARED CHECK 288...	950-ACCT 49 ON 2/19/2...	950-UNCLEARED CH...		-25.00
7/1/2025	DM	UNCLEARED CHECK 294...	950-ACCT 49 ON 3/24/2...	950-UNCLEARED CH...		-140.00
7/1/2025	DM	UNCLEARED CHECK 301...	950-ACCT 49 ON 4/22/2...	950-UNCLEARED CH...		-80.00
7/1/2025	DM	UNCLEARED CHECK 305...	950-ACCT 22 ON 5/9/25...	950-UNCLEARED CH...		-21.99
8/29/2025	3163	JEFF LASHMETT	49-FB OFFICIAL 8/30/25	49-IHSA		-100.00
9/19/2025	3223	DEVONA MARTIN	50-REIMBURSE TOUR...	50-HS VOLLEYBALL		-77.18
10/2/2025	3235	BELLA BOWS BOUTIQUE...	08-CHEER JERSEY	08-HS CHEERLEADING		-25.00
10/2/2025	3238	ANTHONY JOINER	49-FB OFFICIAL 10/4/25	49-IHSA		-100.00
10/6/2025	3242	WILLIAM BEATY	49-VB OFFICIAL 10/6/25	49-IHSA		-90.00
10/7/2025	3255	JULIA CROWE	50-PINK GAME DONATI...	50-HS VOLLEYBALL		-300.00
10/17/2025	3270	BRAD BEHREND	49-JHGBKB OFFICIAL 1...	49-IHSA		-90.00
10/20/2025	3274	MATTHEW BARNARD	49-JVFB OFFICIAL 10/2...	49-IHSA		-80.00
10/23/2025	3280	BRAD BELL	33-REFUND REGISTRA...	33-INTEREST		-289.40
10/24/2025	3283	BOB CLATON	49-FB OFFICIAL 10/25/25	49-IHSA		-100.00
10/24/2025	3284	BRIAN CUFFLE	49-FB OFFICIAL 10/25/25	49-IHSA		-100.00
10/24/2025	3285	MARCUS HINKLE	49-FB OFFICIAL 10/25/25	49-IHSA		-100.00
10/24/2025	3286	SHANNON MAY	49-FB OFFICIAL 10/25/25	49-IHSA		-100.00
10/24/2025	3287	RONALD TISDALE	49-FB OFFICIAL 10/25/25	49-IHSA		-100.00
10/28/2025	3294	LINCOLN LAND COMMU...	85-DAIRY FOODS PRA...	85-FFA		-50.00
10/30/2025	3295	BRIANA FULTON	08-REIMBURSE T-SHIR...	08-HS CHEERLEADING		-41.04
10/30/2025	3296	BECKY COMBS	08-T-SHIRT PRINTING	08-HS CHEERLEADING		-65.00
10/31/2025	3299	BOB CLATON	49-FB OFFICIAL 10/31/25	49-IHSA		-121.00
10/31/2025	3300	BRANDEN CROWL	49-FB OFFICIAL 10/31/25	49-IHSA		-121.00
10/31/2025	3301	JAMES LOVELACE	49-FB OFFICIAL 10/31/25	49-IHSA		-121.00
10/31/2025	3302	PHILIP MCCARTY	49-FB OFFICIAL 10/31/25	49-IHSA		-121.00
10/31/2025	3303	RODNEY SMITH	49-FB OFFICIAL 10/31/25	49-IHSA		-121.00
10/31/2025	3304	MYKENZIE GREER	03-T-SHIRTS	03-JARED'S KEEPERS		-506.00
10/31/2025	3305	IESA	48-JH WRESTLING CO...	48-IESA		-75.00
Total Uncleared Checks and Payments				32 Items		-3,571.61
Uncleared Deposits and Other Credits						
Total Uncleared Deposits and Other Credits				0 Items		0.00
Total Uncleared Transactions				32 Items		-3,571.61

Architect of Record Selection

Firm Statement of Qualifications Criteria

Please provide us with a statement of your firm's qualifications to include the following information. All materials submitted must be formatted in the manner and order below. Any additional specific information about your firm that will benefit the District in its selection process should be included as Appendix items. Failure to provide all information and in the specific order requested may result in a firm's disqualification from the selection process.

1. General Firm Information

- a. Name, contact person, address, phone and fax number of the firm
- b. Type of organizational structure (i.e. individual, partnership, corporation, other)
- c. Number of employees and responsibilities
- d. Year firm was established
- e. Services that will be provided by your firm
- f. Services that your firm does not provide, but is provided by others

2. Consultant Information

- a. Name, contact person, address, phone and fax number of all consultant firms
- b. Type of organizational structure (i.e. individual, partnership, corporation, other)
- c. Year firm was established
- d. Type of services which will be provided by each consultant firm

3. Project Experience

Provide the following information on three primary/secondary educational clients for whom the assigned project team has provided architectural designs and services within the last five years.

- a. Name of the District or School that services were provided
- b. Client contact – name, position, address, phone number, and fax number
- c. Paragraph description of the project and the services provided by your firm
- d. Estimated and actual date of occupancy
- e. Gross square feet of project
- f. Estimated and actual construction cost
- g. Number of change orders for the project
- h. Name of Project Director and Design Architect
- i. Photographs or renderings of projects

General Conditions

- I. No Obligation to Award: This RFQ does not oblige Pawnee CUSD #11 to award a contract to any respondent. The district may, at its option, revise the selection process, the schedule of events or anticipated date of award, may request further information from any respondent, or may withdraw this RFQ in part or in its entirety.

- II. Proposal Participation: Any entity that has received this RFQ directly from Pawnee CUSD #11 or indirectly through a third party is eligible to submit a proposal for the required services.
- III. Withdrawal of Proposal: A respondent may withdraw its proposal without prejudice to itself, by submitting a written request for its withdrawal to Molly Edmonds, Superintendent, at any time during the entire selection process.
- IV. Rejection of Proposal: Pawnee CUSD #11 may reject any and all proposals. The right is reserved to reject any or all proposals and to waive technical defects, as is in the best interest of the district.
- V. Confidentiality: Pawnee CUSD #11 will respect the confidentiality of the information provided under each proposal. However, proposals are subject to Freedom of Information requests. Proposals that do not advance in the selection process will not be returned.

Selection Process

The selection process will follow a qualifications-based selection procedure. Statements of Qualifications submitted will be ranked by the Facilities Advisory Committee and interview the top ranked firms. The finalist selected by the Facilities Committee will be asked to interview with the Board of Education. Firms will be evaluated on the basis of the following factors:

- Overall Firm Experience and Capabilities
- Relevant Project Experience
- Project Approach
- Project Scheduling and Cost Estimating

Schedule

Request Available:	November 20, 2025
Deadline for Submittal of Statement of Qualifications:	December 10, 2025
Notification of Short Listed Firms for Interviews:	TBA

Statements of Qualifications will be due by December 10, 2025 at Pawnee CUSD #11 district office located at 810 North Fourth Street, Pawnee, IL 62558. Submittals received after this deadline will not be considered. Request for additional information regarding the proposal should be directed in writing to the above address or email to medmonds@pawneeschools.org.



PAWNEE COMMUNITY UNIT SCHOOL DISTRICT #11

810 North Fourth Street, Pawnee, Illinois 62558

Molly Edmonds

Superintendent

medmonds@pawneeschools.org

Nicole Goodall

Jr./Sr. High School Principal
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W. Christopher Hennemann

Grade School Principal
chennemann@pawneeschools.org

Leanne Gehrs

Director of Student Services
lgehrs@pawneeschools.org

Blake Lucas

Athletic Director
blucas@pawneeschools.org

Superintendent's Board Update-November

Construction Update

The Pre-K construction project is slated to be complete by mid-January. Bathroom flooring is being poured this week. Painting will also begin this week.

The Athletic Building's shower flooring is being poured this week.

Request for Qualifications for Architect Firm Performing the 10-year HLS Survey

Pawnee CUSD#11 will issue an RFQ to create a pool of pre-qualified architectural firms for the district's creation of the 10-year Health Life Safety Survey. The HLS survey is performed by a licensed architect to identify any safety hazards or non-compliance issues, prioritize repairs/upgrades, estimate costs, and create a 10-year plan for improvements.

Update on Newly Purchased Handicap Accessible Bus

After discussion with Midwest Transit on our new handicap-accessible bus, the company is installing a new engine. Midwest Transit has provided our district a loaner at no cost.

High School Gym Potential Flooring Replacement

The proposal for the existing gymnasium upgrades included a new basketball court, new bleachers, and associated work (including electrical work) to accommodate new playing court. The original proposal without a new floor was \$147,964.

A new floor has been estimated at \$20 per square foot to demo the existing floor and new wood flooring installation (gym size: 6,228 square feet) for a cost of \$124,560. This would bring the estimated project to \$272,524.

The new floor system thickness would be 2.5" (existing floor system in 2.75" +/- thick).

We did not have any mechanical/HVAC work included for the gym floor replacement project.

Technology Server Room Repair

Our server room is experiencing high levels of heat and humidity exposure due to aging refrigerant piping and infrastructure. If this is not repaired, it will put our internet access at risk which impacts all facets of our daily operation. An initial proposal suggests that the district install a mini-split above the current server room and install required refrigerant and drain piping. Scott is obtaining more quotes.



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JH/HS Principal's Board Update/November 2025/2026

P/T Conferences:10/23-24

JH/HS held approximately 172 conferences, and they were some of the most positive and constructive conversations we've had with families to date! Many parents commented that our team is working tirelessly to partner, elevate, and encourage both students and families in achieving more. I witnessed many teachers who received personal emails from guardians thanking them for their investment into the well-being of their student(s).

Staff SIP Day: Restorative Practices with Christine Craddock: 10/22

The ROE #51 provided free professional development to our instructors at a district level in Restorative Disciplinary Practices. This framework is what we have been using at the JH/HS level since my arrival. The emphasis is on building community, encouraging accountability, and righting the wrongs done.

Administrator PD: Identification and Provision of Service of the Special Education Student Making Special Education Law Functional: 11/3

Held at CACC and paid for by the SASED district. This workshop, presented by Brandon K. Wright of Franczek P.C., is specially designed for all administrators and other special education professionals who need a "crash course" in the fundamentals of IDEA compliance and the emerging trends in special education law.

Finals Schedule:

A huge thank you to Leanne Gehrs for working on a high school final exam schedule that takes into consideration the 5-12th grades! Both Junior and Senior High students will have Christmas celebrations after finals exams are complete on a part of the day on Friday, Dec. 19th. **First-Round Teacher Observations Complete & Second-Round Teacher Observations are being completed currently.**

Emergency Drills are now complete.

Events:

FAFSA 9/29 & 10/22, JH Honor Band 10/22, Trick-or-Treat with the Tribe 10/24, JH Honors Assembly 10/31, FFA National Convention 10/29³¹, Veteran's Day Assembly 11/10



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Grade School Principal's Board Update – November 2025

ISBE Designation

Pawnee Grade School has received a Commendable designation from ISBE. Our MTSS team and teachers are looking at test results and using this data to determine common areas of needed improvement.

Parent / Teacher Conferences

Parent/Teacher conferences were well-attended with almost 100% contact with families.

End of the Month Assembly

End of the Month Assembly was held for Kindergarten through fifth grades. First quarter Honor Roll and A-Team members were recognized.



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❖ **2025 Cyber Hygiene Assessment :**

- In November of 2024 (last year) a cyber security assessment was conducted by Secure Halo, a Mission Critical Partners company that protects the intellectual assets and sensitive information of the federal government and private sector.
 - This assessment was entirely a survey, asking questions about our network security which I answered as honestly as I could.
 - It did not go well. We scored only a 23% in the 18 domains that assessment covered.
- A year later, a more robust and technical assessment is being conducted by CISA, the center for Internet Security.
 - No survey this time. In this case White-hats (essentially professional, good-guy hackers) bombard our network with scans and attacks in search of perimeter points of ingress and vulnerabilities.
 - The good news, in short, is they found none. Zero vulnerabilities.
 - This was accomplished through the use of vlans, segmented subnets and other practices designed to obfuscate the inner workings of the network to eyes prying from the outside.
- What does this mean.
 - They found no weak spots where outside agents could force their way into the network.
 - This does not mean there are zero vulnerabilities in the district. In fact, there are hundreds; they walk around on two legs, write their passwords on post-it notes, and use work accounts to sign up for coupons and newsletters.
 - This vulnerability scan tells us that in 10 of the 18 domains we failed before, we are doing quite well. In order to shore up the remaining 8, new practices (and the corresponding training) will actually be shared with the users and staff. But progress has been made.